

MICHELLE NINEHAM

Privacy Statement

I receive, collect and store any information you enter on my website or provide for me in any other way. This includes logins, e-mail addresses, individual and company names, passwords and message histories. I may use software tools to measure and collect session information, including page response times, length of visits to certain pages, page interaction information, and methods used to browse away from the page. I also collect other personally identifiable information including that included in your personal profile.

How I collect information

When you message me through the contact form, as part of the process, I collect personal information you give me such as your name, address and email address. Additionally, I collect any information you share through the file sharing app. I may store this and use it to support our work together. Your personal information will be used for the specific reasons stated above only.

Why I collect personal information

I collect personal and non-personal information for the following purposes:

- To provide and operate my service with you
- To provide you with ongoing support
- To be able to contact you with general or personalised service-related information
- To create aggregated statistical data and other aggregated and/or inferred non-personal information, which I may use to provide and improve my services
- To comply with any applicable laws and regulations.

How I store, use, share and disclose your personal information

My company website is hosted on the Wix.com platform. Wix.com provides me with the online platform that allows me to advertise services to you. Your data may be stored through Wix.com's data storage, databases and the general Wix.com applications. They store your data on secure servers behind a firewall. I collect your details and download your files to a secure computer. This information is used to support my work with you. It is not shared with third parties without your explicit permission. However if any safeguarding concerns arise from information you share, or it is requested by legal enforcement agencies, then it may be shared without your permission. Further details can be found in my safeguarding policy.

How I communicate with you

I may contact you to notify you regarding your account, to troubleshoot problems with your account, to resolve a dispute, to collect fees or monies owed, to poll your opinions through surveys or questionnaires, to send updates about my company, or as otherwise necessary to contact you to enforce our user agreement, applicable national laws, and any agreement I may have with you. For these purposes I may contact you via email, telephone, text messages, and postal mail.

How I use cookies and other tracking tools

My website tracks personal information through the use of cookies and third-party services, such as Google Analytics. These include first- and third-party cookies with persistent or session duration. I use these cookies to maintain the security of my site, to ensure it's functionality and to recognise users. Any information obtained by me is stored securely on my computer whilst that obtained by third-parties is stored on secure servers behind a firewall.

How you can withdraw your consent

If you don't want me to process your data anymore, please contact me at michellenineham@gmail.com or write to me at 30 Brunel Quays, Lostwithiel, Cornwall, PL22 0JB.

Privacy policy updates

I reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If I make material changes to this policy, I will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

Michelle Nineham
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